

# THE ARMY EQUAL OPPORTUNITY COMPLAINT PROCESS

## HOW TO COMPLAIN

MAKE AN INFORMAL COMPLAINT, REPORT INAPPROPRIATE BEHAVIOR WITHOUT INITIATING A FULL INVESTIGATION THIS MAY BE APPROPRIATE FOR MINOR INFRACTIONS

WHERE THE VICTIM WANTS TO COMPLAIN IF BEHAVIOR PERSISTS

IF YOU ARE THE VICTIM

ASSISTANCE LINE 6-0111

CALL THE EO ASSISTANCE LINE TO CLARIFY AN INCIDENT OR BEHAVIOR QUALIFIES AS SEXUAL HARASSMENT OR DISCRIMINATION

FILE A FORMAL WRITTEN COMPLAINT (**DA FORM 7279**) WITH ANY OF THE FOLLOWING PEOPLE OR AGENCIES. COMPLAINTS MUST BE FILED WITHIN 60 DAYS OF INCIDENT-THOSE FILED AFTER MAY BE PURSUED AT COMMANDER'S DISCRETION

CHAIN OF COMMAND	EQUAL OPPORTUNITY ADVISOR	INSPECTOR GENERAL	HOUSING REFERRAL OFFICE	JUDGE ADVOCATE GENERAL	MILITARY POLICE OR CRIMINAL INVESTIGATION	CHAPLAIN	MEDICAL AGENCY
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3 DAYS

COMPLAINTS, EXCEPT THOSE FILED WITH THE IG, MUST BE ACTED ON IN THREE CALENDAR DAYS. COMPLAINTS FILED WITH AN AGENCY AGAINST A MEMBER OF THE CHAIN OF COMMAND WILL BE REFERRED TO THE NEXT HIGHER COMMANDER IN THE CHAIN

14 DAYS

THE COMMANDER OR THE INVESTIGATING OFFICER APPOINTED BY THE COMMANDER HAS 14 DAYS TO INVESTIGATE THE ALLEGATIONS AND MEET WITH THE VICTIM TO DISCUSS THE OUTCOME AND RESULTS. A 30 DAY EXTENSION MAY BE GRANTED FROM THE NEXT-HIGHER COMMANDER IF CIRCUMSTANCES REQUIRE IT. FURTHER EXTENSIONS CAN BE APPROVED ONLY BY THE FIRST GENERAL OFFICER IN THE CHAIN OF COMMAND

7 DAYS

THE COMPLAINANT HAS SEVEN CALENDAR DAYS TO APPEAL TO THE NEXT HIGHER COMMANDER IF HE OR SHE IS DISSATISFIED WITH THE INVESTIGATION RESULTS OR ACTIONS TAKEN. THAT COMMANDER HAS 14 DAYS TO COMPLETE THE INVESTIGATION. FINAL DECISIONS ON COMPLAINTS RESTS WITH THE GENERAL COURT-MARTIAL CONVENING AUTHORITY.

30-45 DAYS

30 CALENDAR DAYS AFTER FINAL DECISION ON THE COMPLAINT, AN ASSESSMENT IS CONDUCTED BY THE EQUAL OPPORTUNITY ADVISOR TO DETERMINE THE EFFECTIVENESS OF ANY CORRECTIVE ACTIONS TAKEN AND TO DETECT AND DETER ANY INCIDENTS OF REPRISAL. REPORT AND RECOMMENDATIONS ARE SUBMITTED TO COMMANDER ON **DA FORM 7279-1** NOT 45 DAYS FOLLOWING FINAL DECISION MADE ON COMPLAINT